

Date- 04th March 2021

The Manager-Listing BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400001 The Manager- Listing
National Stock Exchange of India Ltd.,
Exchange Plaza, Bandra-Kurla Complex
Bandra (E)
Mumbai-400051

BSE Code-526576

NSE Code-TECHIN

Dear Sir/Madam,

Ref: Regulation 29, 42 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015

Sub: Intimation of Notice of Extraordinary General Meeting and Book Closure and Record Date.

- 1. The Notice convening Extraordinary General Meeting of the members of the Company scheduled to be held on Saturday, March 27, 2021 at 11:00 am through Video Conferencing (VC)/ Other Audio Visual Means (OAVM) is enclosed. The Company will provide to its members the facility to cast their vote(s) on all resolutions set out in the Notice by electronic means ('e-voting'). The detailed process to join meeting through VC/OAVM and e-voting, are set out in the attached Notice.
- 2. The Register of Members and Share Transfer Books of the Company will be closed from Monday 22<sup>nd</sup> March 2021 to Friday 26<sup>th</sup> March 2021, Cut Off date for E-Voting is 20<sup>th</sup> March 2021.

You are requested to take the above information on record.

Thanking You

Yours faithfully,

For Techindia Nirman Limited

Sunil Dixit

Chief Financial Officer



#### NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT an Extraordinary General Meeting of the Members of TECHINDIA NIRMAN LIMITED will be held on Saturday, the 27<sup>th</sup> March, 2021 at 11:00 a.m. at through video conferencing (VC) / other audio visual means (OAVM) to transact the following business:

#### **SPECIAL BUSINESS**

### ITEM NO. 1: RECLASSIFICATION OF AUTHORISED SHARE CAPITAL AND CONSEQUENT ALTERATION OF MEMORANDUM OF ASSOCIATION

To consider, and if thought fit, to pass with or without modification(s), the following Resolution as a **Special Resolution:** 

"RESOLVED THAT pursuant to the provisions of Sections 13, 61 and other applicable provisions, if any, of the Companies Act, 2013, (including any amendment thereto or re-enactment thereof for the time being in force), the consent of the members of the Company be and is hereby accorded for reclassification of the Authorised Share Capital of the Company from Rs. 26,00,00,000/- (Rupees Twenty Six Crores Only) consisting of 2,47,00,000 (Two Crore Fourty Seven Lakhs) Equity Shares of Rs.10/-each and 1,30,000 (One Lakh Thirty Thousand) Preference Shares of Rs.100/- each to Rs. 26,00,00,000/- (Rupees Twenty Six Crores Only) consisting of 2,37,00,000 (Two Crore Thirty Seven Lakhs) Equity Shares of Rs.10/-each and 2,30,000 (Two Lakh Thirty Thousand) Preference Shares of Rs.100/- each;

**RESOLVED FURTHER THAT** the Memorandum of Association of the Company be and is hereby altered by substituting the existing Clause V thereof by the following new Clause V as under:

"The Authorised Share Capital of the Company is Rs. 26,00,00,000/- (Rupees Twenty Six Crores Only) divided into 2,37,00,000 (Two Crore Thirty Seven Lakhs) Equity Shares of Rs.10/- (Rupees Ten Only) each and 2,30,000 (Two Lakh Thirty Thousand) Preference Shares of Rs.100/- (Rupees Hundred Only) each with all rights, privileges or conditions attached thereto as are provided by the Articles of Association of the Company with the power to increase, decrease or reduce and repay the capital or any portion thereof at any time and from time to time in accordance with the Regulations of the Company Law and the legislative provisions for the time being in force.

The shares in the capital of the Company for the time being whether original or increased may be divided, consolidated and sub-divided into two classes by any new issue or any class of new issue of any value with such preferential deferred, qualified or special rights, privileges on conditions as may be determined by or in accordance with the Articles of Association of the Company and to very, modify or abrogate any such rights privileges or conditions in such manner as may for time being be provided by the Articles of Association of the Company"

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to take all such steps and actions for the purpose of making all such filings and registrations as may be

required in relation to the aforesaid amendment to the Memorandum of Association and further to do all such acts and deeds, matters and things as may be deemed necessary to give effect to this resolution."

## ITEM NO. 2: ISSUE, OFFER AND ALLOT 0% NON-CONVERTIBLE REDEEMABLE PREFERENCE SHARES TO ASHU FARMS LLP AND TINGLI FINVEST PRIVATE LIMITED, PROMOTER AND PROMOTER GROUP ON PRIVATE PLACEMENT BASIS.

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 23, 42, 55 and other applicable provisions, if any, of the Companies Act, 2013, the Companies (Share Capital and Debentures) Rules, 2014, Companies (Prospectus and Allotment of Securities) Rules, 2014, (including any amendment(s), modification(s) or re-enactment(s) thereof), for the time being in force, and the provisions of the Memorandum and Articles of Association of the Company and such other approvals, permissions and sanctions as may be necessary and subject to such conditions and modifications as may be prescribed or imposed in granting of such approvals, permissions and sanctions by any of the authorities, the consent of the Members of the Company be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as the "Board" which expression includes any Committee constituted by the Board to exercise its powers, including powers conferred by this resolution) to create, offer, issue and allot, in one or more tranches, 78,000 (Seventy Eight Thousand) Non-Convertible Redeemable Preference Shares of nominal value of Rs. 100/- each ("NCRPS"), aggregating upto Rs. 78,00,000 (Rupees Seventy Eight Lakhs Only) at par to Ashu Farms LLP and Tingli Finvest Private Limited, Promoter and Promoter Group, on a private placement basis, proposed to be utilized towards redemption of existing Redeemable Preference Shares of the Company, on such terms and conditions as set out in the Statement annexed to the Notice convening this meeting.

RESOLVED FURTHER THAT in accordance with the provisions of Section 55 and other applicable provisions, if any, of the Companies Act, 2013, the Companies (Share Capital and Debentures) Rules, 2014, including any amendment(s), modification(s) or re-enactment(s) thereof, the particulars in respect of the offer are as under:

- 1. NCRPS shall carry a preferential right vis-à-vis equity shares of the Company with respect to payment of dividend, if any, and repayment of capital;
- 2. NCRPS shall be non-participating in the surplus funds;
- 3. NCRPS shall be non-participating in surplus assets and profits which may remain after the entire capital has been repaid, on winding up of the Company;
- 4. NCRPS shall be issued on non-cumulative basis and shall not be convertible into equity shares;
- 5. NCRPS shall carry voting rights as per the provisions of Section 47(2) of the Companies Act, 2013, as amended;
- 6. NCRPS shall be redeemable on such date as determined by the board but not later than a period exceeding twenty years from the date of allotment; and
- 7. NCRPS will carry a coupon rate of 0% p.a.

RESOLVED FURTHER THAT the Board or any other person so authorized by the Board, be and is hereby authorized severally, on behalf of the Company, to do all such acts, deeds and things and take all such steps and actions, execute all such deeds, documents and writings and also give such directions and delegations, as it may in its absolute discretion deem fit, including paying such fees and incurring such expenses in relation thereto and file documents, forms, etc. as required with the regulatory/statutory authorities and authorize the officers of the Company for the aforesaid purpose, as deemed fit and to settle any questions, difficulties or doubts that may arise in this regard without requiring the Board to secure any further consent or approval of the Members of the Company."

#### EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 (the "Act")

The following Statement sets out all material facts relating to Items No. 1 to 2 in the accompanying Notice.

#### Item No. 1

- 1.1 The existing Authorized Share Capital of the Company is Rs. 26,00,00,000/- (Rupees Twenty Six Crores Only) consisting of 2,47,00,000 (Two Crore Fourty Seven Lakhs) Equity Shares of Rs.10/- each and 1,30,000 (One Lakh Thirty Thousand) Preference Shares of Rs.100/- each.
- 1.2 In view of the proposal to issue non-convertible redeemable preference shares on a preferential basis, it is proposed to increase reclassify the Authorized Share Capital of the Company from Rs. 26,00,00,000/- (Rupees Twenty Six Crores Only) consisting of 2,47,00,000 (Two Crore Fourty Seven Lakhs) Equity Shares of Rs.10/- each and 1,30,000 (One Lakh Thirty Thousand) Preference Shares of Rs.100/- each to Rs. 26,00,00,000/- (Rupees Twenty Six Crores Only) consisting of 2,37,00,000 (Two Crore Thirty Seven Lakhs) Equity Shares of Rs.10/- each and 2,30,000 (Two Lakh Thirty Thousand) Preference Shares of Rs.100/- each.
- 1.3 The aforesaid reclassification in the Authorized Share Capital will also require consequential amendment to the Capital Clause of the Memorandum of Association of the Company.
- 1.4 Pursuant to Section 13 and 61 of the Act, the alteration of Memorandum of Association requires approval of the Members of the Company by way of passing a special resolution to that effect. Accordingly, the approval of the Members is sought to reclassify the Authorized Share Capital as well as to consequently alter the Capital Clause of the Memorandum of Association of the Company. A draft copy of the modified Memorandum of Association is available for inspection by the Members of the Company at its Registered Office during the normal business hours on any working day of the Company.
- 1.5 The Board recommends the Special Resolution set forth at Item No. 1 of the Notice for approval of the Members.

1.6 None of the Directors and/or Key Managerial Personnel of the Company and/or their respective relatives are concerned or interested in the Resolution mentioned in Item No. 1 of the Notice.

#### Item No. 2

- 2.1 In terms of Sections 42 and 55 of the Act, read with the Companies (Share Capital and Debentures) Rules, 2014 and the Companies (Prospectus and Allotment of Securities) Rules, 2014, a company making an allotment of preference shares on private placement basis is required to obtain the approval of the Members by way of a special resolution for each of such offer or invitation.
- 2.2 It is proposed to obtain approval of the Members under Sections 42, 55 and other applicable provisions, if any, of the Act, read together with the rules made thereunder(to the extent applicable), to enable the Company(hereinafter also called 'Issuer') to make a private placement of upto 78,000 (Seventy Eight Thousand) Non-Convertible Redeemable Preference Shares of nominal value of Rs. 100/- each ("NCRPS"), aggregating upto Rs. 78,00,000 (Rupees Seventy Eight Lakhs Only) at par to Ashu Farms LLP and Tingli Finvest Private Limited, Promoter and Promoter Group on the terms and conditions set out hereunder:
- 2.3 As required under Rule 9(3) of the Companies (Share Capital and Debentures) Rules, 2014, the material facts relating to the aforesaid issue of Preference Shares (the "NCRPS Issue") are as follows:

(a)	The size of the issue and number of preference shares to be issued and nominal value of each share	78,000 NCRPS of nominal value Rs. 100/- each aggregating to Rs. 78,00,000.
(b)	The nature of such shares i.e. cumulative or non-cumulative, participating or non- participating, convertible or non-convertible	The NCRPS will be non-cumulative, non-participating and non-convertible.
(c)	The objectives of the issue	The proceeds of the issue will be utilized towards redemption of existing Redeemable Preference Shares and for other business operations of the Company.
(d)	The manner of issue of shares	The NCRPS are proposed to be issued on private placement basis to Ashu Farms LLP and Tingli Finvest Private Limited, Promoter and Promoter Group.
(e)	The price at which such shares are proposed to be issued	The NCRPS are proposed to be issued at nominal value of Rs. 100/- each.
(f)	The basis on which the price has been arrived at	The NCRPS will be issued at par. An independent valuation report has been used to arrive at the price.
(g)	The terms of issue, including terms and rate of dividend on each share, etc.	The NCRPS are proposed to be issued for a period not exceeding 20 years from the date of allotment and shall be fully redeemed at par at maturity. Dividend on NCRPS is 0% p.a.

(h)	The terms of redemption, including the tenure of redemption, redemption of shares at premium and if the preference shares are convertible, the terms of conversion	NCRPS shall be redeemable on such date as determined by the board but not later than a period exceeding twenty years from the date of allotment which is in accordance with Section 55 of the Companies Act, 2013 read with relevant rules framed there under.  The NCRPS are non-convertible and will be redeemed at par value.
(i)	The manner and modes of redemption	The NCRPS shall be redeemed in accordance with the provisions of the Companies Act, 2013 read with the relevant rules.
(j)	The Current Shareholding Pattern of the Company	The shareholding pattern of the Company as on December 31, 2020 is annexed to this Notice. (Annexure A)
(k)	The expected dilution in equity share capital upon conversion of preference shares	Not applicable since the NCRPS are proposed to be issued on non-convertible basis.

2.4 Further, as required under Rule 14(1) of the Companies (Prospectus and Allotment of Securities) Rules, 2014, additional disclosure for issue of preference shares on private placement basis are as follows:

(a)	Particulars of the offer including date of passing of Board resolution	The Board of Directors of the Company at its meeting held on 02 <sup>nd</sup> March, 2021 approved the issuance of 78,000 NCRPS to Ashu Farms LLP and Tingli Finvest Private Limited, Promoter and Promoter Group, on a private placement basis, aggregating to Rs. 78,00,000 and on such terms and conditions as may be determined by the Board of Directors.
(b)	Kinds of securities offered and the price at which security is being offered	The Company proposes to issue non-cumulative, non-convertible, non-participating redeemable preference shares at nominal value of Rs. 100/- per share.
(c)	Basis or justification for the price (including premium, if any) at which the offer or invitation is being made	The NCRPS will be issued at par.  An independent valuation report has been used to arrive at the price.
(d)	Name and address of valuer who performed valuation	Mr. Vardhman Doogar, 13, Community Centre, East of Kailash, New Delhi-110065
(e)	Amount which the Company intends to raise by way of such securities	The Company intends to raise upto Rs. 78,00,000 by way of issue of NCRPS.

(f) Material terms of raising such securities, proposed time schedule, purposes or objects of offer, contribution being made by the promoters or directors either as part of the offer or separately in furtherance of objects; principle terms of assets charged as securities.

The Company proposes to issue non-cumulative, non-convertible, non-participating redeemable preference shares at a nominal value of Rs. 100/per share to Ashu Farms LLP and Tingli Finvest Private Limited, Promoter and Promoter Group on a private placement basis.

The NCRPS are unsecured and do not carry any charge on the assets of the Company.

The NCRPS are proposed to be issued for a period not exceeding 20 years from the date of allotment.

NCRPS shall be redeemable on such date as determined by the board but not later than a period exceeding twenty years from the date of allotment. The redemption will be at par value.

The proceeds of the issue will be utilized towards redemption of existing Redeemable Preference Shares of the Company.

- 2.5 The Board recommends the Special Resolution set forth at Item No. 2 of the Notice for approval of the Members.
- 2.6 None of the Directors and/or Key Managerial Personnel of the Company and/or their respective relatives are concerned or interested in the Resolution mentioned at Item No. 2 of the Notice.

# Annexure A Shareholding Pattern as on December 31, 2020 (Pre Issue of NCRPS)

Techindia Nirm	an Limited						
Shareholding Pattern as on December 31, 2020							
EQUITY PREFERENCE							
No. of	% of Share	No. of	% of Share				
Shares	Holding	Shares	Holding				
4860313	33.93	0	0.00				
0	0.00	0	0.00				
4860313	33.93	0	0.00				
5916	0.04	0	0.00				
523045	3.65	75190	100.00				
8343553	58.24	0	0.00				
593173	4.14	0	0.00				
9465687	66.07	75190	100.00				
14226000	100.00	75400	100.00				
	EQU   No. of   Shares   4860313   0     4860313     5916	EQUITY No. of Share Holding  4860313 33.93 0 0.00  4860313 33.93  5916 0.04  523045 3.65 8343553 58.24 593173 4.14  9465687 66.07	Record   R				

#### **NOTES:**

- In view of the massive outbreak of the COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the Circular No. 14/2020 dated April 08, 2020, Circular No.17/2020 dated April 13, 2020 issued by the Ministry of Corporate Affairs followed by Circular No. 20/2020 dated May 05, 2020, physical attendance of the Members to the EGM venue is not required and Extra Ordinary General Meeting be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing EGM through VC/OAVM.
- 2. Pursuant to the Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this EGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the EGM through VC/OAVM and participate thereat and cast their votes through e-voting.
- 3. The Members can join the EGM in the VC/OAVM mode 30 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the EGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee,
- 4. Auditors etc. who are allowed to attend the EGM without restriction on account of first come first served basis.
- 5. The attendance of the Members attending the EGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- 6. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the EGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-voting system as well as venue voting on the date of the EGM will be provided by NSDL.
- 7. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the EGM has been uploaded on the website of the Company at www.techindianirman.com The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the EGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.

- 8. EGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 08, 2020 and MCA Circular No. 17/2020 dated April 13, 2020 and MCA Circular No. 20/2020 dated May 05, 2020.
- 9. To support the 'Green Initiative', Members who have not yet registered their email addresses are requested to register the same with their DPs in case the shares are held by them in electronic form and with Bigshare Services Private Limited in case the shares are held by them in physical form.
- 10. The Business set out in the Notice will be transacted through electronic voting system and the Company is providing facility for voting by electronic means. Instructions and other information relating to e-voting are given in this Notice.
- 11. Pursuant to Section 91 of the Companies Act, 2013, The Register of Members and Share Transfer Books of the Company will be closed from 22<sup>nd</sup> March 2021 to 26<sup>th</sup> March 2021 both days inclusive. And cut off date is 20<sup>th</sup> March 2021.
- 12. The relative Explanatory Statements pursuant to Section 102(1) of the Companies Act, 2013, relating to the special business to be transacted at the meeting is annexed hereto.
- 13. Ms. Neha P Agrawal, Practicing Company Secretary is appointed as Scrutinizer for the Purpose of this EGM.
- 14. Since EGM will be held through VC/OAVM, the Route Map is not annexed in the Notice.
- 15. Instruction for E-Voting and joining EGM are as follows:

#### THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE ASUNDER:-

The remote e-voting period begins on Wednesday 24<sup>th</sup> March, 2021 at 09:00 A.M. and ends on Friday 26<sup>th</sup> March, 2021 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. Cut off date is 20<sup>th</sup> March 2021.

#### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

- Step 1: Log-in to NSDL e-Voting system at <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>
- Step 2: Cast your vote electronically on NSDL e-Voting system.

#### Details on Step 1 is mentioned below:

#### **How to Log-in to NSDL e-Voting website?**

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.

- 3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

  Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- 4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID
	For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12******.
b) For Members who hold shares in demat	16 Digit Beneficiary ID
account with CDSL.	For example if your Beneficiary ID is 12********** then your user ID is 12***********
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company
	For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

- 5. Your password details are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered

- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

#### Details on Step 2 is given below:

#### How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
- 2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
- 3. Select "EVEN" of company for which you wish to cast your vote.
- 4. Now you are ready for e-Voting as the Voting page opens.
- 5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 6. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 7. You can also take the printout of the votes cast by you by clicking on the print option on the

	confirmation page.
8.	Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### **General Guidelines for shareholders**

- Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to <a href="mailto:nath.scrutinizer@gmail.com">nath.scrutinizer@gmail.com</a> with a copy marked to <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request at <a href="evoting@nsdl.co.in">evoting@nsdl.co.in</a>

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to investor@techindianirman.com.
- In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to investor@techindianirman.com.

#### THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE EGM ARE AS UNDER:-

- 1. The procedure for e-Voting on the day of the EGM is same as the instructions mentioned above for remote e-voting.
- 2. Only those Members/ shareholders, who will be present in the EGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the EGM.
- 3. Members who have voted through Remote e-Voting will be eligible to attend the EGM. However, they will not be eligible to vote at the EGM.
- 4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the EGM shall be the same person mentioned for Remote e-voting.

#### INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE EGM THROUGH VC/OAVM ARE AS UNDER:

- 1. Member will be provided with a facility to attend the EGM through VC/OAVM through the NSDL e-Voting system. Members may access the same at https://www.evoting.nsdl.com under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush. Further members can also use the OTP based login for logging into the e-Voting system of NSDL.
- 2. Members are encouraged to join the Meeting through Laptops for better experience.
- 3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders, who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at (<a href="mailto:investor@techindianirman.com">investor@techindianirman.com</a>). The same will be replied by the Company suitably.